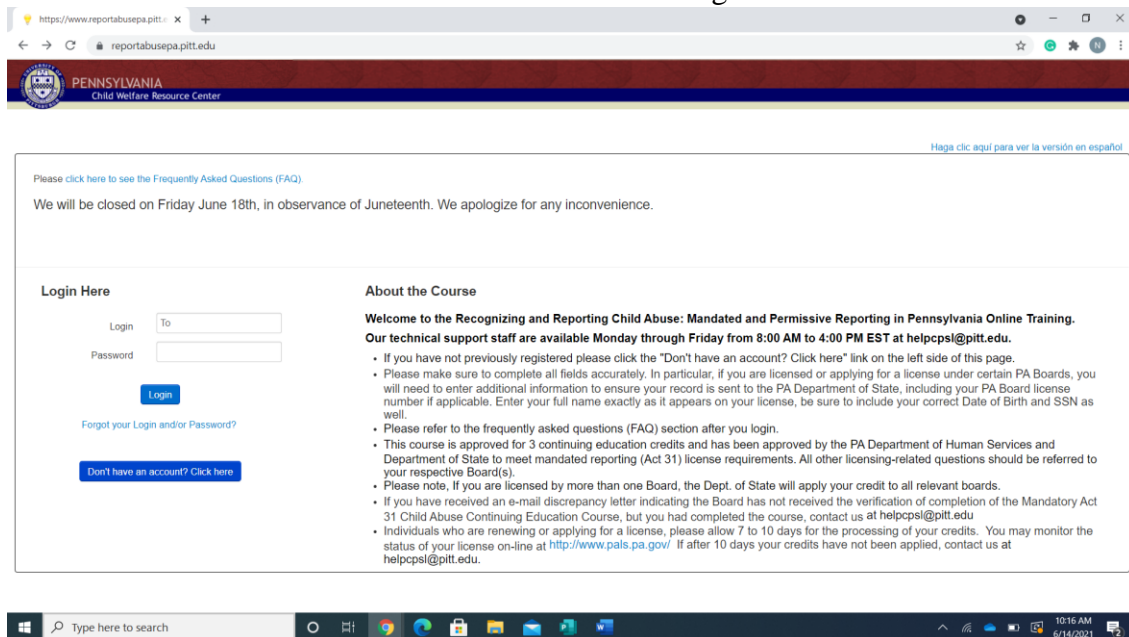




Recognizing and Reporting Child Abuse Online Training

1. To register for this course head to <https://www.reportabusepa.pitt.edu/>
2. Click “Don’t have an account? Click here” button to register.



The screenshot shows the website's login page. At the top, there is a navigation bar with the Pennsylvania Child Welfare Resource Center logo and a language toggle for Spanish. Below the navigation bar, there is a message about a website closure on Friday, June 18th. The main content area is divided into two sections: "Login Here" and "About the Course".

Login Here

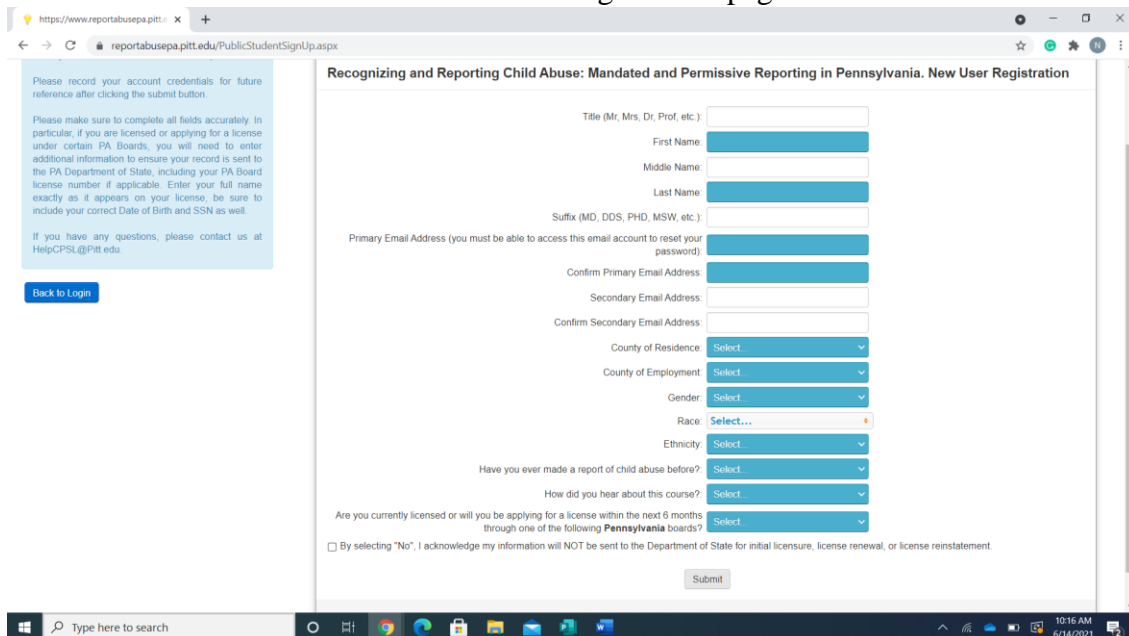
There are input fields for "Login" (with a "To" label) and "Password". A "Login" button is located below these fields. A link for "Forgot your Login and/or Password?" is also present. At the bottom of the login section, there is a prominent blue button that says "Don't have an account? Click here".

About the Course

The "About the Course" section contains a welcome message and a list of instructions for users. The instructions include:

- If you have not previously registered please click the "Don't have an account? Click here" link on the left side of this page.
- Please make sure to complete all fields accurately. In particular, if you are licensed or applying for a license under certain PA Boards, you will need to enter additional information to ensure your record is sent to the PA Department of State, including your PA Board license number if applicable. Enter your full name exactly as it appears on your license, be sure to include your correct Date of Birth and SSN as well.
- Please refer to the frequently asked questions (FAQ) section after you login.
- This course is approved for 3 continuing education credits and has been approved by the PA Department of Human Services and Department of State to meet mandated reporting (Act 31) license requirements. All other licensing-related questions should be referred to your respective Board(s).
- Please note, if you are licensed by more than one Board, the Dept. of State will apply your credit to all relevant boards.
- If you have received an e-mail discrepancy letter indicating the Board has not received the verification of completion of the Mandatory Act 31 Child Abuse Continuing Education Course, but you had completed the course, contact us at helpcpsl@pitt.edu
- Individuals who are renewing or applying for a license, please allow 7 to 10 days for the processing of your credits. You may monitor the status of your license on-line at <http://www.pais.pa.gov/> If after 10 days your credits have not been applied, contact us at helpcpsl@pitt.edu.

3. Fill in all the information on the New User Registration page.



The screenshot shows the "New User Registration" page. The page title is "Recognizing and Reporting Child Abuse: Mandated and Permissive Reporting in Pennsylvania. New User Registration". On the left side, there is a blue box with instructions and a "Back to Login" button. The main registration form contains the following fields:

- Title (Mr, Mrs, Dr, Prof, etc.): [Text Input]
- First Name: [Text Input]
- Middle Name: [Text Input]
- Last Name: [Text Input]
- Suffix (MD, DDS, PHD, MSW, etc.): [Text Input]
- Primary Email Address (you must be able to access this email account to reset your password): [Text Input]
- Confirm Primary Email Address: [Text Input]
- Secondary Email Address: [Text Input]
- Confirm Secondary Email Address: [Text Input]
- County of Residence: [Dropdown Menu]
- County of Employment: [Dropdown Menu]
- Gender: [Dropdown Menu]
- Race: [Dropdown Menu]
- Ethnicity: [Dropdown Menu]
- Have you ever made a report of child abuse before?: [Dropdown Menu]
- How did you hear about this course?: [Dropdown Menu]
- Are you currently licensed or will you be applying for a license within the next 6 months through one of the following Pennsylvania boards?: [Dropdown Menu]

At the bottom of the form, there is a checkbox: "By selecting 'No', I acknowledge my information will NOT be sent to the Department of State for initial licensure, license renewal, or license reinstatement." Below the checkbox is a "Submit" button.

4. Click Submit when you are done.